



Job description and person specification

Accountable to: Locality Manager

Purpose of the role

To help keep Dimensions houses in Crawley clean and presentable. The role will predominately involve general cleaning duties and Housekeeping.

Core duties

- To prepare beds where people have vacated and make up with clean bedding.
- Ensure bedrooms are cleaned and ready for the next guests.
- Ensure cleaning is carried out to the required standard.
- Carry out other domestic duties to include emptying bins, refill paper towels etc.
- To ensure all communal areas including toilets and bathrooms are clean and presentable.

Please note:

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with the role.

In additional to the above you are expected to:

- Undertake other duties from time to time as required by your manager or Head of Department / Director
- Maintain confidentiality in accordance with our data protection policy and procedure.

Person specification

Please use this in conjunction with the advertised requirements. The final column indicates how we will tell if you have provided evidence of the required criteria. Criteria considered from the application form will be

marked Shortlisting, those reviewed when we meet you will be marked Interview and those considered via assessment at interview will be marked Test.

| Experience | | |
|---|-----------|----------------------------|
| Experience of working in a Residential setting. | Essential | Shortlisting/ Interview |
| Experience of working towards timescales | Essential | Shortlisting/ Interview |

| Skills | | |
|--|-----------|----------------------------|
| Ability to work to required timescales when completing tasks | Essential | Shortlisting/ Interview |
| Demonstrate an understanding of Dimensions core values | Essential | Interview |
| Have an understanding of Safeguarding for vulnerable people. | Desirable | Interview |

| Knowledge and understanding | | |
|--|-----------|--------------|
| Knowledge of Health and Safety at work | Desirable | Shortlisting |

| Attributes | | |
|---|-----------|----------------------------|
| Be reliable, supportive and a professional role model for Dimensions | Essential | Shortlisting/ Interview |
| To work flexibly according to the business requirements | Essential | Shortlisting/ Interview |
| Demonstrate commitment to equality, diversity, inclusion and the values of Dimensions | Essential | Shortlisting/ Interview |