



Job description and person specification

Accountable to: Locality Manager

Purpose of the role

To help keep Dimensions houses in Crawley clean and presentable. The role will predominately involve general cleaning duties and Housekeeping.

Core duties

- To prepare beds where people have vacated and make up with clean bedding.
- Ensure bedrooms are cleaned and ready for the next guests.
- Ensure cleaning is carried out to the required standard.
- Carry out other domestic duties to include emptying bins, refill paper towels etc.
- To ensure all communal areas including toilets and bathrooms are clean and presentable.

Please note:

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with the role.

In additional to the above you are expected to:

- Undertake other duties from time to time as required by your manager or Head of Department / Director
- Maintain confidentiality in accordance with our data protection policy and procedure.

Person specification

Please use this in conjunction with the advertised requirements. The final column indicates how we will tell if you have provided evidence of the required criteria. Criteria considered from the application form will be

marked Shortlisting, those reviewed when we meet you will be marked Interview and those considered via assessment at interview will be marked Test.

Experience		
Experience of working in a Residential setting.	Essential	Shortlisting/ Interview
Experience of working towards timescales	Essential	Shortlisting/ Interview

Skills		
Ability to work to required timescales when completing tasks	Essential	Shortlisting/ Interview
Demonstrate an understanding of Dimensions core values	Essential	Interview
Have an understanding of Safeguarding for vulnerable people.	Desirable	Interview

Knowledge and understanding		
Knowledge of Health and Safety at work	Desirable	Shortlisting

Attributes		
Be reliable, supportive and a professional role model for Dimensions	Essential	Shortlisting/ Interview
To work flexibly according to the business requirements	Essential	Shortlisting/ Interview
Demonstrate commitment to equality, diversity, inclusion and the values of Dimensions	Essential	Shortlisting/ Interview